

RESIDENT PARKING PERMIT

Introducing virtual resident and visitor permits

Wiltshire Council is making it easier for you to buy and renew your resident and visitor parking permits.

Using a secure online MiPermit account, you can set up your resident and visitor permits and pay by credit/debit card at any time. With a virtual permit in place you will no longer need to display paper permits or scratch cards, which are being phased out.

The MiPermit Portal allows you to pay for parking your vehicle/s at home and when using car parks in Wiltshire. Permit prices will be advised online and online invoice and VAT receipts are available where applicable.

Renewing your resident permit through MiPermit:

To renew your resident permit through MiPermit firstly complete the quick online registration to create your account at www.wanttopark.com/Wiltshire then follow the three steps below.

When the initial registration is complete you will be sent a PIN. Please keep this safe to use when logging in to your MiPermit account to manage your purchases and update your details.

1. Enter your login details and select the 'virtual permits' option followed by 'resident permits'
2. Complete the form, including entering the web code shown above on this letter and some basic information which will validate the code.
3. Enter the additional information requested on the following screens to confirm your address, vehicle registration and secure payment details. You will need your council tax reference number, if you do not know this information please call Parking 01249 706131.

Buy visitor permits through MiPermit:

Once you have registered your MiPermit account you can buy up to 30 visitor permits at any one time. Simply choose the 'virtual permits' option followed by 'visitor permits' on www.wanttopark.com/Wiltshire

Complete the purchase form and payment details. Your permits will now appear in the 'manage permits' section of the portal, ready for you to use.

How to use your virtual permits:

Residents – nothing needs to be displayed in your vehicle. Simply ensure the correct vehicle registration number is on your virtual permit and you're covered.

Visitors – you can use your visitor permits by SMS, online or telephone and nothing needs to be displayed in the vehicle

By SMS – send a text from your registered mobile number that is linked to your MiPermit account to 60300. Include the word VISITOR and the vehicle registration number of the visiting vehicle.

For example: VISITOR A123BCD

Online – login to your **www.wanttopark.com/Wiltshire** account and select the 'manage permits' option. Follow the on-screen prompts to enter the vehicle registration and select a duration to allocate to the permit.

By telephone – call **0345 520 7007** during hours of operation, and we will set up the permit for you.

More information

Find out more about residents and visitor parking schemes in Wiltshire, visit www.Wiltshire.gov.uk/parking

Need help?

For help registering your MiPermit account to renew your resident permit or to purchase visitor permits, please email contact@mipermit.com or telephone MiPermit on **0345 520 7007** for assistance.